

How to access an Additional Form in Submittable:

1. Sign into your Submittable account (orange button located in the top right corner)

The screenshot shows the Submittable website's homepage. At the top, there is a navigation bar with the Submittable logo, links for 'Why Submittable', 'Solutions', 'Resources', and 'Pricing', and a red 'SIGN IN' button. Below the navigation bar is a light blue banner with the text 'See how Submittable can help organizations manage through the COVID-19 crisis.' and a 'Learn More' button. The main content area features the headline 'Collect and review anything, with anyone, from anywhere' and a sub-headline 'WELCOME TO THE #1 PLATFORM FOR TEAM REVIEW'. Below this, there are two buttons: 'GET A DEMO' and 'SEE HOW IT WORKS'. A link 'Looking to submit your work to an opportunity? Go here.' is also present. A modal window is overlaid on the page, showing a 'Sign In' form with fields for 'Email' and 'Password', a 'Forgot?' link, and buttons for 'Sign In', 'Sign in with Facebook', and 'Sign in with Google'.

2. Click on Submissions link (located in the top menu, on the right of Submittable logo)

The screenshot shows the top navigation menu of the Submittable website. The Submittable logo is on the left, followed by links for 'Submissions', 'Discover', 'Saved', and 'Following'. On the right side of the menu, there is a link 'Explore Submittable's plans for organizations' with a question mark icon.

3. Click on your current application (ex: 2020 Tacoma Creates Funding application)
4. Find labeled tabs – these tabs are Additional Forms that you will need to fill out